



**CITY COUNCIL AGENDA
CITY COUNCIL CHAMBERS
201 E. 5TH ST.
Tuesday, April 21, 2026
6:00 PM**

A. CALL TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

1. Invocation and Pledge of Allegiance led by Pastor Sean Thacker of Abundant Life Church.

C. APPROVAL OF GENERAL AGENDA

D. APPROVAL OF CONSENT AGENDA

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a member of Council so requests, in which case, the item will be removed from the Consent Agenda and considered on the Regular Agenda.

1. Regular Meeting Minutes - April 7, 2026
Special Meeting Minutes (Joint Powers Budget FY2026-27) - April 9, 2026
Special Meeting Minutes (Social Service Agencies-Non-Profit 1% Funding) - April 14, 2026

2. Bills and Claims

Staff Reference: Michelle Henderson, Finance Director

E. APPROVAL OF CONFLICT CLAIMS

1. Mayor Lundvall - \$338,090.23
S & S Builders - Pump Station #1 Upgrades - \$321,185.72
First National Bank - Pump Station #1 Upgrades (Retainage) - \$16,904.51

Staff Reference: Michelle Henderson, Finance Director

F. COMMENTS

Council:

Liaison:

Written:

Other - Comments:

G. PROCLAMATIONS / PRESENTATIONS

1. **A Proclamation Designating April 26 - May 2, 2026 as *National Apprenticeship Week*.
~ Campbell County Chamber of Commerce**

Staff Reference: Michael H. Cole, City Administrator

2. **Employee Years of Service Recognition ~ Danny Kluver, Public Works, 35 years**

Staff Reference: Sawley Wilde, Public Works Director

3. **Employee Years of Service Recognition ~ Jeff Bowman, Utilities, 20 years**

Staff Reference: Joff Pilon, Utilities Director

H. UNFINISHED BUSINESS

1. **ORDINANCE 3RD READING**

Council Consideration of an Ordinance to Amend Chapter 5, Sections 5-III-1(D)(6), 6, 7, 18, 23, 27, 32, 36, 41 and 5-IV-1, 2, and 3 of the Gillette City Code in Order to Relocate Certain Fees into Resolution.

Staff Reference: Sean Brown, City Attorney

2. **ORDINANCE 3RD READING**

Council Consideration of an Ordinance to Amend Chapter 7, Section 7-25 of the Gillette City Code in Order to Relocate Certain Fees Into Resolution.

Staff Reference: Sean Brown, City Attorney

3. **ORDINANCE 3RD READING**

Council Consideration of an Ordinance to Amend Section 7 of the Condominium Platting Regulations of the City of Gillette, Wyoming in Order to Relocate Fees into Resolution.

Staff Reference: Sean Brown, City Attorney

4. **ORDINANCE 3RD READING**

Council Consideration of an Ordinance to Amend Chapter 18, Sections 18-6 and 18-8 of the Gillette City Code In Order to Relocate Certain Fees into Resolution.

Staff Reference: Sean Brown, City Attorney

5. **ORDINANCE 3RD READING**

Council Consideration of an Ordinance to Amend Article I Section 12 and Article V Section 7 of the Subdivision Regulations of the City of Gillette in Order to Relocate Fees Into Resolution.

Staff Reference: Sean Brown, City Attorney

6. **ORDINANCE 3RD READING**

Council Consideration of an Ordinance to Amend the City of Gillette Zoning Code, Sections 1.D.8, 8.B.2.I, and 9.c.1 in Order to Relocate Fees Into Resolution.

Staff Reference: Sean Brown, City Attorney

I. NEW BUSINESS

- 1. Council Consideration of a Resolution Approving and Authorizing Updated G.C.C. Chapter 7 and 18 Fees for the City of Gillette Engineering Department (2026).**

Staff Reference: Sean Brown, City Attorney

- 2. Council Consideration of a Resolution Approving and Authorizing Updated Building and Contractor License Fees for the City of Gillette Building Department (2026).**

Staff Reference: Sean Brown, City Attorney

- 3. Council Consideration of a Resolution Approving and Authorizing Updated Planning Department Fees for the City of Gillette (2026).**

Staff Reference: Sean Brown, City Attorney

- 4. Council Consideration of a Special Event Permit, including a Street Closure at the intersection of Hwy 14-16 and Echeta Road, on May 9, 2026, from 8:30 a.m. to 9:30 a.m. for the 5th Annual Sheepherder's Festival requested by the Campbell County Rockpile Museum.**

Staff Reference: MAP - Jennifer Toscana, Public Affairs Director

- 5. Council Consideration of a Special Event Permit, including a Street Closure on E. Warlow Dr. on June 25, 2026, from 5:45 p.m. to 6:45 p.m. for the Children's Memorial Remembrance Ceremony, Requested by the Mayor's Office.**

Staff Reference: MAP - Jennifer Toscana, Public Affairs Director

- 6. Council Consideration of a Special Event Permit, including a Street Closure on the 3rd St. Plaza from Gillette Ave. to Kendrick Ave. on June 23, 2026, from 12:00 PM to 8:00 PM, for a Meet the Candidates Ice Cream Social, requested by the Campbell County Chamber of Commerce.**

Staff Reference: MAP - Jennifer Toscana, Public Affairs Director

- 7. Council Consideration of a Bid Award for the Cottonwood Park Drainage Improvements Project to DRM, Inc., in the Amount of \$239,260.70 (1% Project).**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

- 8. Council Consideration of a Bid Award for the 2026 Crack Seal Project to Z&Z Seal Coating, Inc., in the Amount of \$104,861.68 (1% Project).**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

- 9. Council Consideration of a Bid Award for the Heritage Village Playground Renovations Project to Falcon Construction LLC, in the Amount of \$790,353.85 (Land and Water**

Conservation Fund and 1% Project).

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

- 10. Council Consideration of a Bid Award to Dave Loden Construction in the amount of \$330,885.00 for the City of Gillette City West Roof Replacement Project.**

Staff Reference: Sawley Wilde, Public Works Director

- 11. Council Consideration to Authorize the Council President to Sign a Workplace Safety Contract Application between the City of Gillette and the State of Wyoming, Department of Workforce Services, Workers' Compensation, and Risk Management.**

Staff Reference: Deca Wasson, Human Resources Director

- 12. Council Consideration for the Acceptance of a Proposal to perform Police Chief Recruitment Services from GMP Consultants in an amount not to exceed \$25,000.**

Staff Reference: Deca Wasson, Human Resources Director

J. PUBLIC HEARINGS AND CONSIDERATIONS

- 1. A Public Hearing for an Ordinance to Amend Chapter 13, Sections 13-2(f), (i), (p), 13-3(b), (b)(7), (9), 13-4(b)(1), (4), (5), (c), and 13-5(a) of the Gillette City Code.**
- 2. ORDINANCE 2ND READING**
An Ordinance to Amend Chapter 13, Sections 13-2(f), (i), (p), 13-3(b), (b)(7), (9), 13-4(b)(1), (4), (5), (c), and 13-5(a) of the Gillette City Code.

Staff Reference: Sean Brown, City Attorney

K. PUBLIC COMMENT

The purpose of Public Comment is for the Council to receive thoughts, suggestions, and concerns from our citizens. To this end, the Council will not engage in any discussion with individuals presenting Public Comment; nor will the Council engage in discussion amongst itself during the Public Comment Period. The reason for this is to treat each presenter and the ideas presented with due respect. Many of the ideas presented will require time for careful consideration, review, and discussion with City Staff. After such time, the Council may respond to matters raised during Public Comment at an appropriate time and setting.

- 1. Council Meeting Safety & Public Meeting Rules.**

Staff Reference: Michael H. Cole, City Administrator

L. ADMINISTRATOR'S REPORT

M. EXECUTIVE SESSION

N. ADJOURNMENT